

Planning



Department

## COMMERCIAL BUILDING PERMIT APPLICATION

Please submit a drawing of the project with this application. All new construction and exterior building additions require a site plan drawing. Interior building projects only require interior plans. This permit application must be approved before building can begin. After the project is finished, the applicant must request an inspection to ensure it was properly built as permitted.

Address of Building Project: \_\_\_\_\_

Name of Property Owner or Property Manager: \_\_\_\_\_

Phone Number of Property Owner or Property Manager: \_\_\_\_\_

Email of Property Owner or Property Manager: \_\_\_\_\_

Name of Contractor Company: \_\_\_\_\_

Address of Contractor Company: \_\_\_\_\_

Phone Number of Contractor Company: \_\_\_\_\_

Email of Contractor Company: \_\_\_\_\_

The building permit fee is determined by calculating the project valuation first and then referencing the chart below.

Square footage of the project area: \_\_\_\_\_

Indicate which one of the following best describes this project:

\_\_\_ Completely New Structure ----- valuation = \$60 per square foot

\_\_\_ Building Addition ----- valuation = \$60 per square foot

\_\_\_ Interior Renovation or Roof Replacement ----- valuation = \$40 per square foot

PROJECT VALUATION	BUILDING PERMIT FEE
\$0-\$50,000	\$15 for the first \$1,000 plus \$5 for each additional thousand or fraction thereof.
\$50,000 - \$100,000	\$250 for the first \$50,000 plus \$4 for each additional thousand or fraction thereof.
\$100,000 - \$500,000	\$460 for the first \$100,000 plus \$3 for each additional thousand or fraction thereof.
\$500,000 - \$1,000,000	\$1,660 for the first \$500,000 plus \$2 for each additional thousand or fraction thereof.
\$1,000,000 - \$5,000,000	\$2,660 for the first \$1,00,000 plus \$1.50 for each additional thousand or fraction thereof.
\$5,000,000 +	\$8,660 for the first \$5,000,000 plus \$1 for each additional thousand or fraction thereof.

Project Valuation: \$ \_\_\_\_\_ Permit Fee: \$ \_\_\_\_\_

Contractor Signature: \_\_\_\_\_

Printed Name of Contractor: \_\_\_\_\_

<b>FOR OFFICE USE ONLY</b>
Payment Type: <input type="checkbox"/> Cash <input type="checkbox"/> Check <input type="checkbox"/> Card
Amount Paid: _____
Date: _____